

# A U S T R A L I A N A P P R E N T I C E S H I P S

An Australian Government Initiative



Queensland  
Apprenticeship  
Services

## Steps to become an Australian School-based Apprentice or Trainee

### Australian School-based Apprenticeships and Traineeships allow you to start working towards a qualification while you are still at school.

Apprentices and trainees are paid a wage while gaining relevant hands-on experience, skills and knowledge through structured training.

Australian School-based Apprenticeships and Traineeships allow students generally in Years 10, 11 and 12 to:

- undertake an apprenticeship or traineeship while still at school
- participate in school, paid work, theoretical and structured workplace training
- progress towards gaining a nationally recognised qualification
- work towards completing their Senior Certificate.

learn  
a new  
skill

A completed qualification may increase a student's chances of gaining entry into some tertiary courses.

### Wages, Fees and Incentives

Unlike university or college, you are not required to pay for your training and you earn a wage while you learn.

For some qualifications you may need to pay for a uniform, tools, tuition and/or student service fees.

The Australian and State Governments provide a number of incentives to assist the apprentice/trainee and the employer.

kickstart  
your  
career

### Career & Education Expos

Attending these expos are a great way to see what opportunities are available.

The Queensland Apprenticeship Services (QAS) Website has an online Events Calendar so that you can keep up to date with upcoming expos in your area.

### Before contacting QAS there are a few things you must do:

#### STEP 1: Choose your qualification

See what qualifications are available on the Department of Education and Training website.

- Apprenticeships – <http://bit.ly/bbY3U9>
- Traineeships – <http://bit.ly/9Puhyp>.

gain  
experience

#### STEP 2: Search QTIS

Once you have found an apprenticeship or traineeship, enter your qualification of interest on the Queensland Training Information Service (QTIS) website. QTIS will provide you with more information including a vocational summary, nominal durations, course code, available training organisations, list of competencies and other important information. Visit QTIS at: <http://bit.ly/bGGZaT>.

#### STEP 3: Find an employer

The next step, is to find an employer willing to take you on as an apprentice or trainee. This can be done by contacting:

- employers that you are interested in working for
- a Group Training Organisation
- an Employment Service Provider.

You may also contact your Career Advisor/ VET Coordinator for advice and assistance.

To read more, including how to apply for jobs, visit the QAS website students page at:

<http://www.qas.org.au/site/students/index.aspx>.

#### STEP 4: Sign-up with QAS

Contact us on **1300 360 955** or [qas@qas.org.au](mailto:qas@qas.org.au).

All our services are free. We offer: free information and advice, streamlining government paperwork and access to funding and incentives.



1300 360 955

[www.qas.org.au](http://www.qas.org.au)

[qas@qas.org.au](mailto:qas@qas.org.au)